



DEPARTMENT OF THE NAVY  
OFFICE OF THE ASSISTANT SECRETARY  
RESEARCH, DEVELOPMENT AND ACQUISITION  
1000 NAVY PENTAGON  
WASHINGTON DC 20350-1000

4 Mar 1997

MEMORANDUM FOR DISTRIBUTION

Subj : EMPLOYMENT REPORTS ON SPECIAL DISABLED VETERANS AND  
VETERANS OF THE VIETNAM ERA

Encl: (1) OUSD, DP(CPA) memo dtd January 31, 1997, same subj.

Section 8118 of the FY 1997 Defense Appropriations Act, mandates the Secretary of Defense to ensure that contractors subject to the requirements of 38 U.S.C. 4212(d) are notified of the potential penalties resulting from noncompliance, including potential suspension and debarment from federal contracting. The requirements at issue are the annual reporting requirements on employment of special disabled and Vietnam era veterans, which are set forth in FAR 52.222-37 and are incorporated in most contracts exceeding \$10,000.

To comply with section 8118, the Director, Defense Procurement (DDP), has requested, by means of enclosure (1), that DoD contracting officers notify contractors of the importance of complying with the requirements of 52.222-37. Accordingly, please have contracting officers under your cognizance take actions as appropriate to comply with the DDP request.

Elliott B. Branch  
Executive Director  
Acquisition & Business  
Management

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ACQUISITION AND  
TECHNOLOGY

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON  
WASHINGTON DC 20301-3000



January 31, 1997

DP /CPA

MEMORANDUM FOR DISTRIBUTION

SUBJECT : Employment Reports on Special Disabled Veterans and  
Veterans of the Vietnam Era

In order to implement 38 U.S.C. 4212(d), contractors who receive federal contracts greater than \$10,000 are required to comply with FAR 52.222-37, Employment Reports on Special Disabled Veterans and Veterans of the Vietnam Era. This FAR clause mandates **annual reporting** of certain statistics on a form titled "Federal Contractor Veterans' Employment Report VETS-100," to the Department of Labor.

The FY 1997 DoD Appropriations Act, PL 104-208, section 8118, mandates that all DoD contractors subject to 38 U.S.C. 4212(d) **be** notified of the Potential penalties **resulting** from failure to comply with this **annual** reporting requirement (to include contract termination as well as suspension and debarment from future government contracts). Please have your contracting officers communicate to all contractors receiving contracts in excess of \$10,000 the importance "Compliance with this contract provision. Questions concerning the content of the VETS-100 report or on whether specific contractors have filed the report should be directed to the VETS-100 Processing Center at 334-242-2028. For further information about veterans' employment emphasis under **Federal** contracts you **may** contact **Ms. Eileen Connors** at the **Office** of the Assistant Secretary of Labor for Veterans' Employment and Training, 202-219-9110.

*Eleanor Spector*

Eleanor R. Spector  
Director, Defense Procurement



ENCLOSURE(1)

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